**Internal Verifier’s Report Form**

**Tavistock and Portman NHS Foundation Trust**

NB You cannot amend individual students’ marks. If you identify a clear mistake such as a typo you can go back to the marker who can review their feedback to that student. Please refer to the Academic Procedure for Assessment and Marking relating to Internal Verification before starting your verification.

Name of Verifier:

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Course Title:

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Module Title/Assignment title:

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Student ID numbers for work reviewed:

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| --- | --- | --- | --- |
| Number of papers reviewed: |  | Academic Year: |  |

Are you satisfied that the markers’ marks reflect the comments well? □ YES □ NO

Please comment:

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| --- |
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Are you satisfied that the marks reflect the student’s achievement (within a tolerable margin)?

 □ YES □ NO

Please comment. If you are not satisfied please outline the issues identified and what steps have been taken:

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| --- |
| **If you have identified this issue please refer this to the Course Lead in relation to 6.11.6 of the Academic Procedure for Assessment and Marking.** |

**Once this form is completed, please send to the Course Lead for review.**

**Course Lead**: Once you are satisfied with this form, please send to the Course Administrator to include in the Pre-Board packs and also to send to the External Examiners.

**Course Administrators:** This completed form can only be considered final when you have received it from a Course Lead or Portfolio Manager (where the Course Lead has a conflict of interest).